



## Proof of Loss — Accidental Death Claim Form

Underwriting Co: National Union Fire Ins Co of Pittsburgh Policy Number: GLB 0009159732

Name of Group: General Conference of Seventh Day Adventists

### Group Policyholder/Employer Instructions

In order to assure prompt processing of this claim, please forward the claim form to the Beneficiary. The Employer/Administrator must complete PART A in its entirety. Due to recent changes in tax laws, the Beneficiary will be required to complete PART B. Be certain that PART C is completed in full and signed by the Beneficiary.

### Return this form to the above address. In addition to the claim form, the following items are required:

- A Certified Copy of the final death certificate;
- Your company's enrollment benefits form and Beneficiary Designation;
- Confirmation of employee's Principal Sum and current premium payment;
- The Police Report, any Autopsy Report, and any newspaper clippings;
- *If Business Travel*, a copy of employee's itinerary prior to the accident, purpose of trip, and confirmation that trip was authorized by the company. Additionally please specify if the trip began at the employees place of residence or place of regular employment, as well as if the trip ended at the employees place of residence or place of regular employment. Please provide the address for the place of regular employment or residence.

**NEW YORK FRAUD STATEMENT: ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME, AND SHALL ALSO BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED FIVE THOUSAND DOLLARS AND THE STATED VALUE OF THE CLAIM FOR EACH SUCH VIOLATION.**

Every question must be fully answered. We reserve the right to require or to obtain further information should it be deemed necessary. If there is more than one beneficiary, all may join in one statement, however each beneficiary must complete the Authorization section to include all requested information. Or a separate form can be furnished for each if desired.

### Part A – Group Policyholder/Employer Information

Group policyholder/employer address: \_\_\_\_\_

Division name and address: \_\_\_\_\_

Employee's name and address: \_\_\_\_\_

Date employed: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Effective date of coverage: \_\_\_\_\_ Social security number: \_\_\_\_\_

Date of death: \_\_\_\_\_ Occupation: \_\_\_\_\_

Termination date of coverage: \_\_\_\_\_ Insurance class: \_\_\_\_\_

Salary on date last worked (hrly/wkly/mthly): \_\_\_\_\_

Date premium paid to: \_\_\_\_\_ Date last worked: \_\_\_\_\_

Status on date last worked:  Active  Retired  Premium Waiver for Disability

Approved Leave of Absence (explain) \_\_\_\_\_  Other \_\_\_\_\_

Employee was:  Hourly  Salaried  Commissioned  Other (explain) \_\_\_\_\_

**If claim is for dependent, provide the following:**

Dependent's name and address: \_\_\_\_\_

Social security number: \_\_\_\_\_ Relationship: \_\_\_\_\_

Amount of benefit: \_\_\_\_\_

Dependent's occupation: \_\_\_\_\_ Dependent's date of birth: \_\_\_\_\_

Name and address of employer: \_\_\_\_\_

**Group Policyholder/Employer Signature**

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

Date signed: \_\_\_\_\_ Place (city, state): \_\_\_\_\_

Phone number: \_\_\_\_\_

Group policyholder/employer: \_\_\_\_\_

By (their authorized representative): \_\_\_\_\_

**Part B – Important Tax Information** (to be completed by beneficiary)

Social security number/ tax ID number: \_\_\_\_\_ Name of Beneficiary: \_\_\_\_\_

**UNDER PENALTIES OF PERJURY, I CERTIFY THAT THE SOCIAL SECURITY/TAX ID NUMBER SHOWN ABOVE IS MY CORRECT SOCIAL SECURITY OR TAXPAYER IDENTIFICATION NUMBER.**

**Part C – Beneficiary Information**

In order to assure prompt processing, please be certain the authorization below is signed by the beneficiary. The completed and signed claim form along with the Certified Death Certificate, Police Report, Autopsy Report, and any newspaper clippings should be returned to the Employer/Administrator.

Name of beneficiary: \_\_\_\_\_

Relationship to decedent: \_\_\_\_\_ Beneficiary's date of birth: \_\_\_\_\_

**NOTE:** If any designated beneficiary is deceased, submit that beneficiary's certified Death Certificate. If the beneficiary is the Deceased's estate, furnish certified letters of Administration or Letters of Testamentary, and Estate Tax ID Number. If the beneficiary is a minor, furnish certified Letters of Guardianship for the minor's estate and minor's social security number.

When did accident happen? (month, day, year): \_\_\_\_\_ Time (AM/PM): \_\_\_\_\_

Where did accident happen? (if city or town, show street number): \_\_\_\_\_

Cause of death: \_\_\_\_\_

Date of death (month, day, year); attach copy of Death Certificate: \_\_\_\_\_

When did symptoms of cause of death first appear?: \_\_\_\_\_

How did accident happen? (Describe fully): \_\_\_\_\_

**List all physicians and surgeons who attended deceased for the injuries causing death.**

| Name and address: | Name and address: | Name and address: |
|-------------------|-------------------|-------------------|
|                   |                   |                   |

**List all physicians and surgeons who attended deceased during the last five years.**

| Name: | Address: | Ailment: |
|-------|----------|----------|
|       |          |          |

| Name: | Address: | Ailment: |
|-------|----------|----------|
|       |          |          |

**List all witnesses to accident.**

| Name and address: | Name and address: | Name and address: |
|-------------------|-------------------|-------------------|
|                   |                   |                   |

**List other coverages and amounts of insurance in force on deceased's life.**

| Name of Company: | Policy number: | Effective date: | Amount of insurance: |
|------------------|----------------|-----------------|----------------------|
|                  |                |                 |                      |

| Name of Company: | Policy number: | Effective date: | Amount of insurance: |
|------------------|----------------|-----------------|----------------------|
|                  |                |                 |                      |

Have divorce proceedings ever been instituted by or against the deceased? If yes, indicate when, where and the outcome:

\_\_\_\_\_

**I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.**

**Part D – Authorization**

I, the undersigned authorize any hospital or other medical-care institution, physician or other medical professional, pharmacy, insurance support organization, governmental agency, group policyholder, insurance company, association, employer or benefit plan administrator to furnish to the Insurance Company named above or its representatives, any and all information with respect to any injury or sickness suffered by, the medical history of, or any consultation, prescription or treatment provided to, the person whose death, injury, sickness or loss is the basis of claim and copies of all of that person's hospital or medical records, including information relating to mental illness and use of drugs and alcohol, to determine eligibility for benefit payments under the Policy Number identified above. I authorize the group policyholder, employer or benefit plan administrator to provide the Insurance Company named above with financial and employment-related information. I understand that this authorization is valid for the term of coverage of the Policy identified above and that a copy of this authorization shall be considered as valid as the original. I understand that I or my authorized representative may request a copy of this authorization.

Signature of beneficiary, authorized representative, or next of kin: \_\_\_\_\_

Date signed (month, day, year): \_\_\_\_\_

Address of next of kin: \_\_\_\_\_

Email address: \_\_\_\_\_ Home phone number: \_\_\_\_\_

## Fraud Statements

FOR USE ON ALL APPLICATIONS AND CLAIM FORMS

**ALABAMA:** ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR WHO KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO RESTITUTION FINES OR CONFINEMENT IN PRISON, OR ANY COMBINATION THEREOF.

**ALASKA:** A PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE AN INSURANCE COMPANY FILES A CLAIM CONTAINING FALSE, INCOMPLETE, OR MISLEADING INFORMATION MAY BE PROSECUTED UNDER STATE LAW.

**ARIZONA:** FOR YOUR PROTECTION ARIZONA LAW REQUIRES THE FOLLOWING TO APPEAR ON THIS FORM. ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS IS SUBJECT TO CRIMINAL AND CIVIL PENALTIES.

**ARKANSAS, LOUISIANA, RHODE ISLAND, AND WEST VIRGINIA:** ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN PRISON.

**CALIFORNIA:** FOR YOUR PROTECTION CALIFORNIA LAW REQUIRES THE FOLLOWING TO APPEAR ON THIS FORM. ANY PERSON WHO KNOWINGLY PRESENTS FALSE OR FRAUDULENT CLAIM FOR THE PAYMENT OF A LOSS IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN STATE PRISON.

**COLORADO:** IT IS UNLAWFUL TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES, DENIAL OF INSURANCE AND CIVIL DAMAGES. ANY INSURANCE COMPANY OR AGENT OF AN INSURANCE COMPANY WHO KNOWINGLY PROVIDES FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO A POLICYHOLDER OR CLAIMANT FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE POLICYHOLDER OR CLAIMANT WITH REGARD TO A SETTLEMENT OR AWARD PAYABLE FROM INSURANCE PROCEEDS SHALL BE REPORTED TO THE COLORADO DIVISION OF INSURANCE WITHIN THE DEPARTMENT OF REGULATORY AGENCIES.

**DELAWARE:** ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO INJURE, DEFRAUD OR DECEIVE ANY INSURER, FILES A STATEMENT OF CLAIM CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION IS GUILTY OF A FELONY.

**DISTRICT OF COLUMBIA:** WARNING: IT IS A CRIME TO PROVIDE FALSE OR MISLEADING INFORMATION TO AN INSURER FOR THE PURPOSE OF DEFRAUDING THE INSURER OR ANY OTHER PERSON. PENALTIES INCLUDE IMPRISONMENT AND/OR FINES. IN ADDITION, AN INSURER MAY DENY INSURANCE BENEFITS IF FALSE INFORMATION MATERIALLY RELATED TO A CLAIM WAS PROVIDED BY THE APPLICANT.

**FLORIDA:** ANY PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE ANY INSURER FILES A STATEMENT OF CLAIM OR AN APPLICATION CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS GUILTY OF A FELONY OF THE THIRD DEGREE.

**IDAHO:** ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO DEFRAUD OR DECEIVE ANY INSURANCE COMPANY, FILES A STATEMENT OF CLAIM CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS GUILTY OF A FELONY.

**INDIANA:** A PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD AN INSURER FILES A STATEMENT OF CLAIM CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION COMMITS A FELONY.

**KENTUCKY:** ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES A STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME.

**MAINE:** IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES OR A DENIAL OF INSURANCE BENEFITS.

**MARYLAND:** ANY PERSON WHO KNOWINGLY AND WILLFULLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OF BENEFIT OR WHO KNOWINGLY AND WILLFULLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN PRISON.

**MINNESOTA:** A PERSON WHO FILES A CLAIM WITH INTENT TO DEFRAUD OR HELPS COMMIT A FRAUD AGAINST AN INSURER IS GUILTY OF A CRIME.

**NEW HAMPSHIRE:** ANY PERSON WHO, WITH A PURPOSE TO INJURE, DEFRAUD OR DECEIVE ANY INSURANCE COMPANY, FILES A STATEMENT OF CLAIM CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS SUBJECT TO PROSECUTION AND PUNISHMENT FOR INSURANCE FRAUD, AS PROVIDED IN RSA 638.20.

**NEW JERSEY:** ANY PERSON WHO KNOWINGLY FILES A STATEMENT OF CLAIM CONTAINING ANY FALSE OR MISLEADING INFORMATION IS SUBJECT TO CRIMINAL AND CIVIL PENALTIES.

**NEW MEXICO:** ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO CIVIL FINES AND CRIMINAL PENALTIES.

**OHIO:** ANY PERSON WHO, WITH INTENT TO DEFRAUD OR KNOWING THAT HE IS FACILITATING A FRAUD AGAINST AN INSURER, SUBMITS AN APPLICATION OR FILES A CLAIM CONTAINING A FALSE OR DECEPTIVE STATEMENT IS GUILTY OF INSURANCE FRAUD.

**OKLAHOMA:** WARNING: ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO INJURE, DEFRAUD OR DECEIVE ANY INSURER, MAKES ANY CLAIM FOR THE PROCEEDS OF AN INSURANCE POLICY CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION IS GUILTY OF A FELONY.

**PENNSYLVANIA:** ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS SUCH PERSON TO CRIMINAL AND CIVIL PENALTIES.

**TENNESSEE, VIRGINIA, AND WASHINGTON:** IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES INCLUDE IMPRISONMENT, FINES AND DENIAL OF INSURANCE BENEFITS.

**TEXAS:** ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR THE PAYMENT OF A LOSS IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN STATE PRISON.

Claimant or authorized person's signature: \_\_\_\_\_ Date: \_\_\_\_\_

### The issue of this form does not constitute an admission of liability under the policy.

To help us process your claim quickly, please make sure all sections are completed in full and all requested documents are emailed or mailed to us.

**Email:** [claims@adventistrisk.org](mailto:claims@adventistrisk.org)

**Mail:** Adventist Risk Management, Inc. Claims and Legal Services  
12501 Old Columbia Pike Silver Spring, MD 20904 USA

**Phone:** 1 (888) 951-4ARM (4276)

**Fax:** (301) 453-7060

