



SITE MAINTENANCE

Has any excessive growth been removed?			YES	NO
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved		
Target:	Amount Funded:	Work Completed:		
Have fences been repaired and painted?			YES	NO
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved		
Target:	Amount Funded:	Work Completed:		
Have asphalt roads and walkways been patched, repaired and sealed?			YES	NO
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved		
Target:	Amount Funded:	Work Completed:		
Has outside perimeter lighting been checked?			YES	NO
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved		
Target:	Amount Funded:	Work Completed:		

BUILDING EXTERIOR MAINTENANCE

Have building surfaces been washed of accumulated dirt?			YES	NO
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved		
Target:	Amount Funded:	Work Completed:		
Has ivy been removed from building walls and fences?			YES	NO
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved		
Target:	Amount Funded:	Work Completed:		
Has the building exterior been painted (as required)?			YES	NO
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved		
Target:	Amount Funded:	Work Completed:		



Have door hinges and hardware been lubricated?		YES	NO
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved	
Target:	Amount Funded:	Work Completed:	
Has broken glass been replaced?		YES	NO
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved	
Target:	Amount Funded:	Work Completed:	
Has loose and disintegrated mortar been replaced?		YES	NO
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved	
Target:	Amount Funded:	Work Completed:	

BUILDING INTERIOR MAINTENANCE

Have rubbish, boxes, debris and combustibles been removed from:

Paths of exit	YES	NO	Work Completed:
Doorways	YES	NO	Work Completed:
Stairs	YES	NO	Work Completed:
Under stairs	YES	NO	Work Completed:
Around flues and chimneys	YES	NO	Work Completed:
Around any heating equipment	YES	NO	Work Completed:
Electrical Panel areas	YES	NO	Work Completed:



EQUIPMENT MAINTENANCE

Has the boiler been checked?			YES	NO
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved		
Target:	Amount Funded:		Work Completed:	
Have the boiler and pipes been checked for leaks?			YES	NO
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved		
Target:	Amount Funded:		Work Completed:	
Has the septic tank been pumped out? (Pump septic tanks at least once every 4 years or per manufacturer recommendation)				
			YES	NO
Date of last cleaning (date)				
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved		
Target:	Amount Funded:		Work Completed:	
Have burned out light bulbs been replaced?			YES	NO
<input type="checkbox"/> Estimate Acquired		<input type="checkbox"/> Board Approved		
Target:	Amount Funded:		Work Completed:	